



Options Available on Loss of Entitlement to UK SFA



DIO Loss of Entitlement team issue a Notice to Vacate to expire on final day of service



Option 1

Already made housing provisions and will move out on or before NTV expires



Contact LOE team via Email to arrange a move out appointment



Hand SFA back via a move out appointment and move into own home



Option 2

Require a stay of legal action to complete alternative housing plans



Apply for a legal stay via proportionality exercise form and provide supporting evidence



Request is reviewed based on evidence provided, availability of SFA, future plans and requirements



Outcome of review confirmed via a letter or email. If a legal stay is granted regular Damage for Trespass (DFT) payments are required otherwise decision may be rescinded



Contact LOE team via Email to arrange a move out appointment



Hand SFA back via a move out appointment and move into own home



Option 3

Require continued occupancy of SFA whilst future term plans are determined



Consider remaining in SFA on alternative tenancy



Request eligible occupancy of SFA on a 6 or 12 month tenancy on market rates in accordance with JSP 464 Vol 1 Pt 1 Chapter 9 Annex B to Chapter 9 Paragraph 22



Alternative tenancy approved subject to availability and checks



Sign Tenancy agreement and inform LOE team tenancy has been signed



Remain in SFA on Alternative Tenancy - NTV will be cancelled



For personnel compulsorily discharged on medical grounds, 93 days 'continued use and occupancy' of the SFA will be permitted after the date of discharge, at entitled SFA charges. In accordance with JSP464 Vol1 Pt 1 Section V 0712 (c)

Loss of Entitlement Team

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